Stepping Up Technical Assistance

**Question 1:** Is your leadership committed?

**Introductory Meeting (1 - 2 hours)**
- How did Stepping Up evolve in the community?
- What steps have been taken to date?
- What agencies are represented on the diversion council? Who should be?
- What are the goals & objectives for Stepping Up?

**Question 2:** Do you have timely screening and assessment?

**Question 3:** Do you have baseline data?

**Site Visit and Jail Tour (4 - 6 hours)**
- Observe diversion council meeting
- Map jail process from booking to release
- Review current screening & assessment tools
- Review existing data/data validation
- Review or establish baseline data

**Question 4:** Have you conducted a comprehensive process analysis?

**Regular Data Calls & Data Collection (3 - 6 months)**
- Assess current system efficacy
- Develop technical assistance plan
- Establish data collection protocol
- Conduct data collection calls with key stakeholders

**Question 5:** Have you prioritized policy, practice, and funding?

**Question 6:** Do you track progress?

**Action Planning (4 - 6 hours)**
- Presentation of findings & recommendations to stakeholders
- Create context: compare data with other counties across the state
- IT consultation & recommendation for data system integration
- Develop plan for ongoing, sustained data collection & analysis
- Identify strategies for sustainability